

January 2, 2018

The Lee County Board of Supervisors met on Tuesday, January 2, 2018, at 9:00 a.m. at the Lee County Office Building in Fort Madison.

Present: Rick Larkin, Don Hunold, Ron Fedler, Gary Folluo and Matt Pflug.

All votes are unanimous unless otherwise indicated.

The Board opened the meeting by reciting the Pledge of Allegiance.

Moved by Fedler, seconded by Pflug, to approve the agenda. Motion carried.

Moved by Hunold, seconded by Pflug, to approve the Tuesday, December 19, 2017 Board minutes. Motion carried.

Moved by Fedler, seconded by Larkin, to appoint Don Hunold as Chair and Rick Larkin as Vice Chair of the Lee County Board of Supervisors for 2018. Folluo made an amendment to the motion to vote on the Chair and Vice Chair separately. Pflug seconded the amendment. Roll call: Folluo-aye, Pflug-aye, Hunold-nay, Fedler-nay and Larkin-nay. The amended motion failed. The Board then voted on the original motion. Roll call: Fedler-aye, Larkin-aye, Hunold-aye, Folluo-nay and Pflug-nay. Motion carried.

RESOLUTION #2018-1

RESOLVED this 2nd day of January 2018 that Don Hunold be and is hereby appointed Chairman of the Lee County Board of Supervisors for the year 2018.

RESOLVED also this 2nd day of January 2018 that Rick Larkin be and is hereby appointed Vice-Chairman of the Lee County Board of Supervisors for the year 2018.

LEE COUNTY BOARD OF SUPERVISORS. /s/ Don Hunold, Chairman; /s/ Rick Larkin, Vice-Chair; /s/ Ron Fedler, Member; /s/ Gary Folluo, Member and /s/ Matt Pflug, Member. Attest: /s/ Denise Fraise, Lee County Auditor. Motion carried.

Moved by Pflug, seconded by Fedler, to approve the payment of claims. Motion carried.

There was no Public Input.

Moved by Fedler, seconded by Pflug, to approve the Consent Agenda. Roll call: Fedler-aye, Pflug-aye, Larkin-aye, Folluo-aye and Hunold-aye. Motion carried.

RESOLUTION #2018-2

RESOLUTION OF THE LEE COUNTY BOARD OF SUPERVISORS

A RESOLUTION APPROVING CERTAIN CONTINUING RESOLUTIONS OF THE BOARD OF SUPERVISORS

WHEREAS, the Lee County Board of Supervisors has in the past adopted certain continuing resolutions; and,

WHEREAS, those resolutions expire the first meeting of 2018; and,

WHEREAS, these resolutions are not controversial in nature, but are necessary for the orderly functioning of county government; and,

WHEREAS, the Board of Supervisors has reviewed the individual resolutions and finds that each resolution is appropriate to be readopted and approved as a continuing resolution of this Board.

NOW THEREFORE BE IT RESOLVED by the Lee County Board of Supervisors that the following resolutions shall be readopted and approved as continuing resolutions of the 2018 Lee County Board of Supervisors:

Resolution Number 2018-3, Authorizing Chairman to execute leases and deeds of conveyance of real estate

Resolution Number 2018-4, Authorizing the Lee County Auditor to draw checks to pay all court certificates, freight bills, express bills & postage as provided by law;

Resolution Number 2018-5, Observing holidays for the 2018 calendar year for Lee County Employees;

Resolution Number 2018-6, Appointing Sheriff Stacy Weber & his Deputies as Agents of Lee County, Iowa, to make service of notices of expirations of rights to redeem from tax sale & to make affidavit of completed service of such action;

Resolution Number 2018-7, Designating Daily Democrat in Fort Madison and Daily Gate City in Keokuk as official newspapers;

Resolution Number 2018-8, Appointing Steve and Bill Helenthal as agents of Lee County, to make publications of all notices required to be published;

Resolution Number 2018-9, Appointing Lee County General Relief Director for the period January 2, 2018 to January 1, 2019

Resolution Number 2018-10, Designating banks to be Depositories of Lee County, Iowa;

Resolution Number 2018-11, Authorizing County Engineer or Assistant to execute Underground Construction Permits on County Road Right-of-Way;

Resolution Number 2018-12, Authorizing County Engineer or Assistant to issue special permits for movement of oversize vehicles & loads;

Resolution Number 2018-13, Authorizing County Engineer or Assistant to close roads as necessary for construction, reconstruction or maintenance;

Resolution Number 2018-14, Authorizing County Engineer or Assistant to execute Certificate of Completion of Work with all Farm-to-Market, Federal and State Aid Construction Projects

Resolution Number 2018-15, Appointing representative to Southeast Iowa Regional Planning Commission Board of Directors;

Resolution Number 2018-16, Appointing representative to South Iowa Crime Commission;

BE IT FURTHER RESOLVED that the Auditor shall make such corrections in these resolutions to reflect the appropriate dates showing re-adoption and approval in 2018. These resolutions shall be set forth in full in the minutes of this meeting as fully adopted by this resolution.

Dated at Fort Madison, Iowa this the 2nd day of January 2018.

LEE COUNTY BOARD OF SUPERVISORS. /s/ Don Hunold, Chairman; /s/ Rick Larkin, Vice-Chair; /s/ Ron Fedler, Member; /s/ Gary Folluo, Member and /s/ Matt Pflug, Member. Attest: /s/ Denise Fraise, Lee County Auditor. Motion carried.

RESOLUTION #2018-3

RESOLVED to authorize Don Hunold, Chairman of the Board of Supervisors, to execute and acknowledge for and on behalf of Lee County, Iowa with Board approval, leases and deeds of conveyance of real estate and said authority shall exist for the year 2018, or until revoked or rescinded by action of the Board.

DATED: January 2, 2018.

LEE COUNTY BOARD OF SUPERVISORS. /s/ Don Hunold, Chairman; /s/ Rick Larkin, Vice-Chair; /s/ Ron Fedler, Member; /s/ Gary Folluo, Member and /s/ Matt Pflug, Member. Attest: /s/ Denise Fraise, Lee County Auditor. Motion carried.

RESOLUTION #2018-4

RESOLVED this 2nd day of January 2018 that the Lee County Auditor be and is hereby authorized to draw checks to pay all court certificates, freight bills, express bills and postage as provided by law.

BE IT FURTHER RESOLVED that all other claims against Lee County, Iowa shall and must be passed upon by the Board of Supervisors at their regular meeting before being paid.

LEE COUNTY BOARD OF SUPERVISORS. /s/ Don Hunold, Chairman; /s/ Rick Larkin, Vice-Chair; /s/ Ron Fedler, Member; /s/ Gary Folluo, Member and /s/ Matt Pflug, Member. Attest: /s/ Denise Fraise, Lee County Auditor. Motion carried.

RESOLUTION #2018-5

RESOLVED this 2nd day of January 2018 that the following holidays will be observed for the calendar year 2018 on the dates indicated: Martin Luther King's Birthday, Monday, January 15; Good Friday, Friday, March 30; Memorial

Day, Monday, May 28; Independence Day, Wednesday, July 4; Labor Day, Monday, September 3; Veteran's Day, Monday, November 12; Thanksgiving, Thursday, November 22 and Friday, November 23; Christmas Eve, Monday, December 24 and Christmas Day, Tuesday, December 25; also, New Years Day, Tuesday, January 1, 2019.

LEE COUNTY BOARD OF SUPERVISORS. /s/ Don Hunold, Chairman; /s/ Rick Larkin, Vice-Chair; /s/ Ron Fedler, Member; /s/ Gary Folluo, Member and /s/ Matt Pflug, Member. Attest: /s/ Denise Fraise, Lee County Auditor. Motion carried.

RESOLUTION #2018-6

RESOLVED, this 2nd day of January, 2018, that Sheriff Stacy Weber and his Deputies are hereby appointed as agents of Lee County, Iowa, to make service of notices of expirations of rights to redeem from tax sale and to make affidavit of completed service of such action.

LEE COUNTY BOARD OF SUPERVISORS. /s/ Don Hunold, Chairman; /s/ Rick Larkin, Vice-Chair; /s/ Ron Fedler, Member; /s/ Gary Folluo, Member and /s/ Matt Pflug, Member. Attest: /s/ Denise Fraise, Lee County Auditor. Motion carried.

RESOLUTION #2018-7

RESOLVED, this 2nd day of January, 2018, that the newspapers hereby designated as official newspapers in and for Lee County, Iowa are the Daily Democrat in Fort Madison and the Daily Gate City in Keokuk.

LEE COUNTY BOARD OF SUPERVISORS. /s/ Don Hunold, Chairman; /s/ Rick Larkin, Vice-Chair; /s/ Ron Fedler, Member; /s/ Gary Folluo, Member and /s/ Matt Pflug, Member. Attest: /s/ Denise Fraise, Lee County Auditor. Motion carried.

RESOLUTION #2018-8

RESOLVED, this 2nd day of January, 2018, that Bill and Steve Helenthal are hereby appointed as agents of Lee County, Iowa, to make publications of all notices required to be published in the Daily Democrat, Fort Madison and the Daily Gate City, Keokuk, which Bill and Steve Helenthal are publishers, and to make affidavits of such publications in all cases where Lee County, Iowa has purchased real estate at Scavenger Sale and holds certification of such purchases at each sale.

LEE COUNTY BOARD OF SUPERVISORS. /s/ Don Hunold, Chairman; /s/ Rick Larkin, Vice-Chair; /s/ Ron Fedler, Member; /s/ Gary Folluo, Member and /s/ Matt Pflug, Member. Attest: /s/ Denise Fraise, Lee County Auditor. Motion carried.

RESOLUTION #2018-9

RESOLVED, this 2nd day of January, 2018, that Ryanne Wood is hereby appointed as Lee County General Relief Director for the period of January 2, 2018 to January 1, 2019.

LEE COUNTY BOARD OF SUPERVISORS. /s/ Don Hunold, Chairman; /s/ Rick Larkin, Vice-Chair; /s/ Ron Fedler, Member; /s/ Gary Folluo, Member and /s/ Matt Pflug, Member. Attest: /s/ Denise Fraise, Lee County Auditor. Motion carried.

RESOLUTION #2018-10

BE IT RESOLVED this 2nd day of January 2018, to designate the following banks to be Depositories of Lee County, Iowa; funds in amounts not to exceed the amounts listed opposite of each said Depository. The Lee County Officers and their Deputies are hereby authorized to deposit the Lee County funds in amounts for said banks as follows:

<u>TREASURER</u>	<u>LOCATION</u>	<u>MAX DEPOSIT</u>
Connections Bank	Fort Madison	\$12,000,000.00
Lee County Bank	Fort Madison	1,000,000.00
Midwestone	Fort Madison	2,000,000.00
Farmers Savings Bank	Wever	5,000,000.00
Connections Bank	Keokuk	5,000,000.00
First Community Bank, FSB	Keokuk	5,000,000.00
Pilot Grove Savings Bank	Fort Madison	15,000,000.00
<u>AUDITOR</u>		
Pilot Grove Savings Bank	Pilot Grove	100,000.00
Pilot Grove Savings Bank	Fort Madison	5,000,000.00
<u>SHERIFF</u>		
Connections Bank	Keokuk	400,000.00
Lee County Bank	Fort Madison	400,000.00
<u>RECORDER</u>		
Connections Bank	Fort Madison	100,000.00
Pilot Grove Savings Bank	Keokuk	100,000.00
<u>CONSERVATION</u>		
First Community Bank	Keokuk	7,500.00

LEE COUNTY BOARD OF SUPERVISORS. /s/ Don Hunold, Chairman; /s/ Rick Larkin, Vice-Chair; /s/ Ron Fedler, Member; /s/ Gary Folluo, Member and /s/ Matt Pflug, Member. Attest: /s/ Denise Fraise, Lee County Auditor. Motion carried.

RESOLUTION #2018-11

BE IT RESOLVED that this 2nd day of January, 2018, by the Lee County Board of Supervisors, that the Lee County Engineer is hereby authorized and empowered to execute underground construction permits without further action by the Board of Supervisors.

LEE COUNTY BOARD OF SUPERVISORS. /s/ Don Hunold, Chairman; /s/ Rick Larkin, Vice-Chair; /s/ Ron Fedler, Member; /s/ Gary Folluo, Member and /s/ Matt Pflug, Member. Attest: /s/ Denise Fraise, Lee County Auditor. Motion carried.

RESOLUTION #2018-12

WHEREAS, the Lee County Board of Supervisors is empowered under authority of Section 321E.1 of the Code of Iowa to issue permits for the movement of machines, vehicles or loads, or combinations thereof which exceed the maximum dimensions and/or

weights specified in Sections 321.452 to 321.466, but within the limitations of Chapter 321E upon Secondary Roads under their jurisdiction, and

WHEREAS, it is important that such permits be issued by persons familiar with the statutes and regulations relating to such permits and also with the limitations of the county's roadways, road surfaces and structures along the selected or designated routes.

NOW, THEREFORE, BE IT RESOLVED by the Lee County Board of Supervisors that the Lee County Engineer is authorized to issue and sign special permits for the movement of vehicles of excessive size and weight upon Lee County Secondary Roads in accordance with said Chapter 321E.

Passed this 2nd day of January 2018

LEE COUNTY BOARD OF SUPERVISORS. /s/ Don Hunold, Chairman; /s/ Rick Larkin, Vice-Chair; /s/ Ron Fedler, Member; /s/ Gary Folluo, Member and /s/ Matt Pflug, Member.
Attest: /s/ Denise Fraise, Lee County Auditor. Motion carried.

RESOLUTION #2018-13

WHEREAS, Section 306.41 of the Code of Iowa provides that "The agency having jurisdiction and control over any highway in the state, or the chief engineer of said agency when delegated by such agency, may temporarily close sections of a highway by a formal resolution entered upon the minutes of such agency when reasonable necessary because of construction, reconstruction, maintenance or natural disaster and shall cause to be erected road closed signs and partial or total barricades in the roadway at each end of the closed highway section and on the closed highway where that highway is intersected by other highways if such intersection remains open."

NOW, THEREFORE, BE IT RESOLVED by the Lee County Board of Supervisors that the Lee County Engineer be authorized to close Lee County Secondary Roads as necessary with the actual dates of closure to be determined by the County Engineer, as follows:

For Construction - Any project described in the approved Secondary Road Construction Program and any approved supplements thereto.

For Emergency - Closure of any road for maintenance purposes: Any route deemed necessary by the County Engineer

The Engineer will also notify the local news media when a road has been closed for construction.

Passed and approved this 2nd day of January, 2018

LEE COUNTY BOARD OF SUPERVISORS. /s/ Don Hunold, Chairman; /s/ Rick Larkin, Vice-Chair; /s/ Ron Fedler, Member; /s/ Gary Folluo, Member and /s/ Matt Pflug, Member.
Attest: /s/ Denise Fraise, Lee County Auditor. Motion carried.

RESOLUTION #2018-14

BE IT RESOLVED by the Lee County Board of Supervisors that the Lee County Engineer is hereby designated, authorized, and empowered on behalf of the Lee County Board of Supervisors to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and federal or state aid construction projects in this county.

Passed and approved this 2nd day of January, 2018

LEE COUNTY BOARD OF SUPERVISORS. /s/ Don Hunold, Chairman; /s/ Rick Larkin, Vice-Chair; /s/ Ron Fedler, Member; /s/ Gary Folluo, Member and /s/ Matt Pflug, Member.
Attest: /s/ Denise Fraise, Lee County Auditor. Motion carried.

RESOLUTION # 2018-15

A RESOLUTION NAMING CANDIDATE TO SEIRPC BOARD OF DIRECTORS

WHEREAS, Lee County is a member County of the Southeast Iowa Regional Planning Commission, and

WHEREAS, the SEIRPC Board of Directors has reviewed the Lee County membership status and it is in good standing.

BE IT RESOLVED that Gary Folluo is hereby appointed to a one year term to the SEIRPC Board of Directors, which term will expire on January 1, 2019.

Dated this 2nd day of January 2018.

LEE COUNTY BOARD OF SUPERVISORS. /s/ Don Hunold, Chairman; /s/ Rick Larkin, Vice-Chair; /s/ Ron Fedler, Member; /s/ Gary Folluo, Member and /s/ Matt Pflug, Member.
Attest: /s/ Denise Fraise, Lee County Auditor. Motion carried.

Resolution #2018-16

RESOLUTION TO APPOINT REPRESENTATIVE

WHEREAS, the County of Lee, Iowa, by resolution duly passed heretofore, has resolved that it shall participate in the planning and programming of the South Iowa Area Crime Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF LEE, that Ron Fedler is hereby designated as said County's official representative to the South Iowa Area Crime Commission.

FURTHER, BE IT RESOLVED that Rick Larkin is hereby designated as said County's official alternate representative to the Commission in instances where the official representative is unavailable.

Passed this 2nd day of January 2018.

LEE COUNTY BOARD OF SUPERVISORS. /s/ Don Hunold, Chairman; /s/ Rick Larkin, Vice-Chair; /s/ Ron Fedler, Member; /s/ Gary Folluo, Member and /s/ Matt Pflug, Member. Attest: /s/ Denise Fraise, Lee County Auditor. Motion carried.

Moved by Fedler, seconded by Pflug, to keep the meeting schedule for Board meetings as Tuesdays, except the fifth Tuesday of the month, at 9:00 a.m. at the Correctional Center. Motion carried with Folluo voting nay.

Moved by Pflug, seconded by Fedler, to approve the following committees for 2018:

Ron Fedler

South Iowa Crime Commission (Alternate - Rick Larkin)
8th Judicial (Alternate - Rick Larkin)
SE Iowa Juvenile Detention (Alternate - Rick Larkin)
RUSS (Alternate - Don Hunold)

Rick Larkin

Iowa Workforce Development (Alternate - Matt Pflug)
Southeast Iowa Community Action (Alternate - Matt Pflug)
GRRWA (Alternate - Ron Fedler)
Emergency Management Commission (Alternate - Gary Folluo)
Courthouse Security Committee (Alternate-Matt Pflug)

Don Hunold

Children First (Alternate - Rick Larkin)
Lee County Conservation Board (Alternate - Matt Pflug)
401K Committee (Alternate Gary Folluo)
Employee Insurance Committee
Employee Safety Committee

Matt Pflug

Quad City Decategorization (Alternate - Don Hunold)
911 Service Board (Alternate - Ron Fedler)
Board of Health (Alternate - Ron Fedler)
Great River Progressive Housing Board (Alternate - Gary Folluo)
Employee Insurance Committee
Employee Safety Committee

Gary Folluo

SEIRPC (Alternate - Matt Pflug)
Lee County Economic Development (Alternate - Rick Larkin)
Lee County Port Authority (Alternate - Rick Larkin)
Keokuk Economic Development (Alternate - Rick Larkin)
Fort Madison Economic Development (Alternate-Rick Larkin)
Hwy 61 Coalition (Alternate - Matt Pflug)
SE IA Housing Authority (Alternate - Matt Pflug)

Department Liaisons:

Secondary Roads - Gary Folluo/Ron Fedler
Information Technology - Gary Folluo/Rick Larkin
CPC - Rick Larkin/Ron Fedler

Motion carried.

Moved by Larkin, seconded by Fedler, to approve the second reading of the Urban Revitalization Plan Ordinance and waive the third reading. Motion carried.

CHAPTER 11 LEE COUNTY URBAN REVITALIZATION PLAN

- 6-11-1 Purpose
- 6-11-2 Eligibility
- 6-11-3 Plan
- 6-11-4 Effective
- 6-11-5 Separability of Provisions

6-11-1 PURPOSE. A Chapter designating the area within the Unincorporated boundaries of Lee County as a Revitalization Area and adding a Revitalization plan for the area.

6-11-2 ELIGIBILITY. The entire area within the unincorporated boundaries of Lee County, Iowa, as established, and existing between January 1, 2018 and December 31, 2023, will be and is hereby declared, pursuant to the Code of Iowa, Chapter 404, to be Revitalization Area.

6-11-3 PLAN. The Revitalization Plan for Lee County, Iowa, dated January 2012, on file with the Office of the County Auditor be hereby declared to be Revitalization Plan for that area of Lee County, Iowa, designated in Section 1 above.

6-11-4 EFFECTIVE. This ordinance shall be in full force and effect from and after its final passage, approval, and publication as provided by law.

6-11-5 If any portion of the Ordinance shall be held unconstitutional or invalid for any reason, this decision shall not affect the remaining portions of this Ordinance not so declared unconstitutional or invalid.

First Reading: December 5, 2006
Second Reading: December 12, 2006
Third Reading: Waived December 12, 2006
Published: November 2, 2006

Amendment
First Reading: December 19, 2017
Second Reading: January 2, 2018
Third Reading: Waived
Published: January 5, 2018

Moved by Pflug, seconded by Larkin, to approve the Weed Commissioner Annual Report. Motion carried.

Moved by Pflug, seconded by Larkin, to approve amendments to the 28E Agreement with South Iowa Detention Service Agency. Motion carried.

Moved by Pflug, seconded by Larkin, to approve Resolution #2018-17.
Roll call: Pflug-aye, Larkin-aye, Fedler-aye, Folluo-aye and Hunold-aye.

RESOLUTION #2018-17

Whereas, the Board of Supervisors can make changes to the County Personnel Policy at any time,

Whereas, the Iowa State Auditors have made recommendations for the following policies to be implemented,

BE IT RESOLVED, that all Lee County employees shall submit mileage, meals, phone charges and all other expenses for reimbursement in the same fiscal quarter that they are accrued,

AND BE IT RESOLVED, that no County Employee shall receive a mileage reimbursement from home to their designated place of employment

Passed this 2nd day of January, 2018

LEE COUNTY BOARD OF SUPERVISORS. /s/ Don Hunold, Chairman; /s/ Rick Larkin, Vice-Chair; /s/ Ron Fedler, Member; /s/ Gary Folluo, Member and /s/ Matt Pflug, Member.
Attest: /s/ Denise Fraise, Lee County Auditor. Motion carried.

Committee Reports: Pflug gave the Board an update on Lincoln Ridge.

At 9:50 a.m., a motion was made by Fedler, seconded by Pflug, to adjourn. Motion carried. There will be a Budget Workshop on Monday, January 8, 2018 at 1:30 p.m. at the County Office Building in Fort Madison. The next meeting of the Board of Supervisors will be Tuesday, January 9, 2018 at 9:00 a.m. at the North Lee County Office Building.

Don Hunold, Chairman

Attest: _____

Denise Fraise, Lee County Auditor