

# LEE COUNTY CONSERVATION BOARD

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## MINUTES OF THE OCTOBER 11, 2012 MEETING OF THE LEE COUNTY CONSERVATION BOARD

**BOARD MEMBERS PRESENT:** William Mullan, Gary Johnson, Roger Whitaker, Sandra Fullhart-Snyder

**BOARD MEMBERS ABSENT:** Alexandra Helmick

**EMPLOYEES PRESENT:** Tom Buckley, Diana Ver Dught, Clint Oldfield

**CALL TO ORDER:** The meeting was called to order by Chair, Roger Whitaker at 6:00 pm at the Heron Bend Conservation Area, 2652 Highway 61, Montrose, Iowa 52639.

### APPROVAL OF PREVIOUS MEETING MINUTES:

**MOTION:** Johnson/Mullan  
Approve September 11<sup>th</sup> minutes as presented

Aye: Mullan, Johnson, Whitaker, Fullhart-Snyder

**GUESTS OR INTEREST GROUPS:** none

### APPROVAL OF BILLS:

**MOTION:** Johnson/Mullan  
Approve bills with 2<sup>nd</sup> charge for flex deck removed, leaving total of 13,350.55

Aye: Mullan, Johnson, Whitaker, Fullhart-Snyder

**APPROVAL OF FINANCIAL/REVENUE:**

MOTION: Johnson/Mullan  
Approve financial & revenue reports with corrections as noted

Aye: Mullan, Johnson, Whitaker, Fullhart-Snyder

**PARK REPORTS:** Buckley pointed out to the Board that the hot weather helped boost attendance at the Beach this year.

Buckley informed the Board that he is in the process of obtaining affidavits from Grays descendants and then it will have to go in front of the Board of Supervisors for their approval before turning over the property currently referred to as Grays Landing to the family.

Buckley told the Board that Pawling and he had went out to Lotus Flats and Northern Winds Conservation Areas and inspected blinds, Buckley stated that there are 2 delinquent builders and that all others are in good order.

**FOUNDATION UPDATE:** Buckley informed the Board that Three Rivers Conservation Foundation approved at their October 4<sup>th</sup> Board meeting to allow \$500.00 each towards the Fall Fun Fest and the Wilson Lake Trout Fishing Derby.

**APPROVAL TO JOIN FORT MADISON AND KEOKUK CHAMBER OF COMMERCE:** Buckley informed the Board that through the process of fund raising for the joint facility we have gotten involved with both the Fort Madison and Keokuk Chamber of Commerce's.

Buckley recommended to the Board that they invest in both Chambers.

MOTION: Johnson/Mullan  
I move we join both Fort Madison and Keokuk's Chamber of Commerce and reevaluate annually.

Aye: Mullan, Johnson, Whitaker, Fullhart-Snyder

Buckley went over fund raising events scheduled from now until December and informed the Board of the businesses he has visited and the businesses he intends on visiting.

**SCHEDULE DIRECTOR'S ELVALUATION:** Johnson went over the evaluation kit with the Board members and asked that every mail their package back to him by October 31 so he can finalize the evaluation before the November Board meeting.

**REQUEST FROM THE CITY OF DONNELSON WILSON LAKE CABIN COUPON:**

Buckley informed the Board that as time has went on LCCB has received numerous requests for cabin coupons and that the Board needs to set a limit on how many coupons per year will be donated to organizations. Buckley suggested to the Board a limit of 5 per year on a first come first serve basis.

MOTION: Johnson/Mullan  
I move we allow the Director to give out up to 5 complimentary 1 night stay coupons per year and report to the Board when those are given out.

Aye: Mullan, Johnson, Whitaker, Fullhart-Snyder

Johnson added if there's an exception beyond 5 it will be the Board's decision.

Buckley discussed the cancelation policy and asked the Board to change it due to the time and efforts it takes to prepare the cabins for rental, paperwork, postage, filing claims for reimbursement and loss of revenue when there is a cancelation.

MOTION: Johnson/ Fullhart-Snyder  
For Campground and Cabin reservations there will be a 1 night cancelation fee

Aye: Mullan, Johnson, Whitaker, Fullhart-Snyder

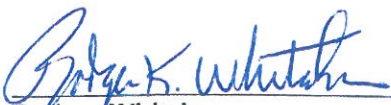
**PROJECT REPORTS/UPDATES:** Buckley went over the September projects completed and October's upcoming projects.

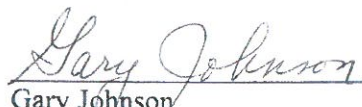
**COMMENTS/COMMITTEE REPORTS FROM THE BOARD:** Johnson informed the Board that the November Board meeting will start at 5 for the closed session, Iowa Code Chapter 21.5(i) and 6 for the regular meeting.

**ADJOURNMENT:**

MOTION: Johnson/ Fullhart-Snyder  
I move we adjourn 7:03 p.m.

Aye: Mullan, Johnson, Whitaker, Fullhart-Snyder

  
Rodger Whitaker  
LCCB President

  
Gary Johnson  
LCCB Secretary