

**MINUTES OF THE DECEMBER 17, 2013
SPECIAL MEETING OF THE LEE COUNTY CONSERVATION BOARD**

BOARD MEMBERS PRESENT: William Mullan, Sandra Fullhart-Snyder, Rodger Whitaker

BOARD MEMBERS ABSENT: Mike Pulis, Kevin Brothers

EMPLOYEES PRESENT: Tom Buckley, John Pawling, Karen Johlas-Szalkowski, Rick Tebbs, Clint Oldfield, Mary Bulger

CALL TO ORDER: The meeting was called to order by Chair, Sandra Fullhart-Snyder at 2 pm at Heron Bend Conservation Area, Montrose, Iowa 52639.

APPROVAL OF PREVIOUS MEETING MINUTES:

MOTION: Mullan/Whitaker
Approve as amended

Aye: Mullan, Whitaker, Fullhart-Snyder

GUESTS OR INTEREST GROUPS: GUESTS: Harry Sylvester, , Ernest Schiller, Lee County Board of Supervisor, John Hansen

APPROVAL OF BILLS:

MOTION: Whitaker/Mullan
Approve the bills as presented

Aye: Mullan, Whitaker, Fullhart-Snyder

APPROVAL OF FINANCIAL/REVENUE REPORT:

MOTION: Whitaker/Mullan
Approve the financial and revenue reports presented

Aye: Mullan, Whitaker, Fullhart-Snyder

FOUNDATION UPDATE:

Buckley updated the Board on the annual fall fundraiser mailing the Foundation completed at the beginning of December.

PARKS REPORT:

Buckley updated the Board on the closing of the parks for the winter, renters at the Wilson Lake Cabins the grant received for improvements to Wilson Lake and the schedule for the boat ramp at Chatfield Park.

CONSIDER APPROVAL FOR REPLACEMENT OF VEHICLE:

MOTION: Whitaker/Mullan
To permit the Director to pursue a vehicle replacement within the bid request guidelines

Aye: Fullhart-Snyder, Whitaker, Mullan

CONSIDER APPROVAL FOR CONTRACT MOWING OPTIONS:

MOTION: Whitaker/Mullan
To approve the mowing options offered by Brad Bork

Aye: Fullhart-Snyder, Whitaker, Mullan

ELECTION OF OFFICERS:

MOTION: Whitaker/Mullan
To table the officer elections until the January meeting.

Aye: Fullhart-Snyder, Whitaker, Mullan

PRELIMINARY BUDGET PRESENTATION:

Buckley presented the preliminary budget figures. Request for consideration included equipment replacement, part-time help, and a shower house for Wilson Lake.

BUILDING PDATE:

John Hansen presented the Board with an update on the building process including a cost estimate of \$1.8 million. It was determined that a formal motion would be made at the January meeting to accept the preliminary plans for the building and then to present a request to the board of supervisors to pursue a referendum for the building.

NEST MEETING WILL BE JANUARY 14, 2014-01-10

CLOSED SESSION ACCORDING TO IOWA CODE 21.5(i) FOR PERSONNEL MATTERS (DIRECTOR’S RESPONSE TO HIS EVALUATION):

Buckley requested the Board go into closed session for his evaluation response.

MOTION: Whitaker/Mullan
To go into closed session for personnel matters in accordance with Iowa Code 21.5 (i) at 317 pm.

Aye: Fullhart-Snyder, Whitaker, Mullan

MOTION: Whitaker/Mullan
To return to open session at 3:38 pm.

Aye: Fullhart-Snyder, Whitaker, Mullan

MOTION: Whitaker/Mullan
To approve salary increase for the Director in accordance with the county’s allowance.

Aye: Fullhart-Snyder, Whitaker, Mullan

ADJOURNMENT:

MOTION: Whitaker/Mullan
To adjourn the meeting at 3:54 pm.

Aye: Fullhart-Snyder, Whitaker, Mullan

Sandra Fullhart-Snyder
LCCB President

Kevin Brothers
LCCB Secretary